

Skip-Level Meeting Questions (up)

1. How did you get to where you are now?
2. How do you think the department is going to change in the next year? 3 years?
3. What's worrying senior leadership right now?
4. How does our team support the company's overall mission?
5. What is most important for our team to prioritize?
6. Do you have any feedback on the {last project} our team finished?
7. How best do you think I can win over executive support when proposing a project?
8. How do you want to stay informed?
9. How do you like to be approached?
10. Who in the company do you think I can learn the most from?

Skip-Level
Meeting
Questions
(down)

1. What work or projects have you most enjoyed working on?
2. What is the biggest issue facing your role in the agency?
3. If you could “fix” one thing in the agency, what would it be?
4. What would you change if you were in my shoes?
5. Would you recommend working here to your friends? Why or why not?
6. Would you happen to know the agency’s goals?
7. How can we increase collaboration between groups and departments?